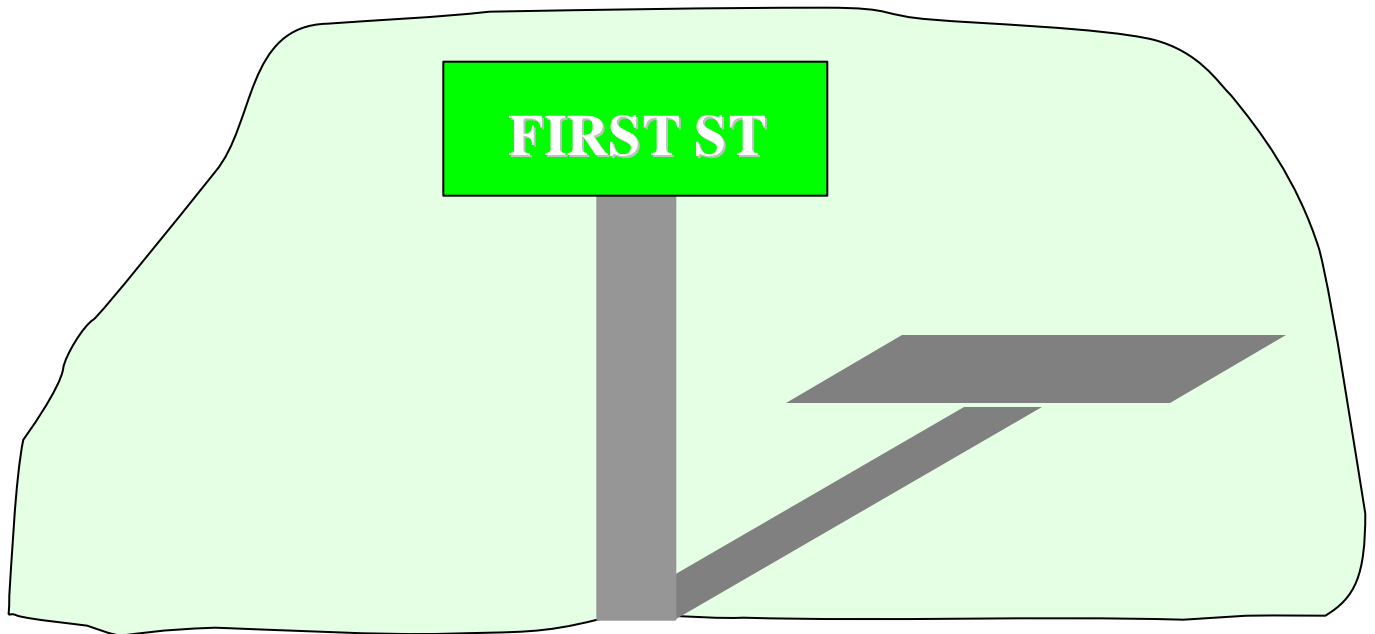


COUNTY OF WAYNE NORTH CAROLINA



**ROAD NAME
AND
ADDRESS
ORDINANCE**

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ARTICLE I. LEGAL PROVISIONS

Section 1.1 Title

This Ordinance shall be known and may be cited as the ***Wayne County Road Name and Address Ordinance*** and may also be referred to as the ***Road Name Ordinance***.

Section 1.2 Authority

This ordinance is adopted under the authority granted by North Carolina General Statute 153A-240.

Section 1.3 Jurisdiction

This ordinance applies to all unincorporated areas of Wayne County.

Section 1.4 Repeal of Conflicting Ordinances

Any resolution, ordinance, or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 1.5 Severability

Should any provision of this ordinance be ruled invalid, all other parts shall remain valid.

Section 1.6 Effective Date

This policy shall become effective on October 1, 1991.

John H. Wooten Sr., Chairman
Wayne County Board of Commissioners

ATTEST:

Marcia Wilson
Clerk to the Board

ARTICLE II. NAMING OF PUBLIC ROADS

Section 2.1 Purpose and Intent

The purpose of this Article is to establish official road names for public roads so that road name identification signs may be placed at all intersections, and to outline a procedure for reviewing road names and installing and maintaining road signs on public roads.

Section 2.2 Road Name Guidelines

In general, roads shall be given a unique name to avoid duplication and confusion, particularly within the same geographic area of the County. Names which refer landmarks, places, and natural features are preferable. If a proposed road name is similar to another official name, addition of first names or initials of a combination of names should be considered if a separate, distinct name is not available.

Section 2.3 Road Names

The official names for existing public, secondary roads in Wayne County are listed in Appendix A and are hereby incorporated as a part of this ordinance.

Section 2.4 Name Changes

Road names as listed in Appendix A may be amended by the Board of County Commissioners for nonsubstantial changes such as improper spelling or other similar errors.

a) Upon initial installation of road signs, Wayne County citizens may petition for a road name change. The Board of County Commissioners shall consider substantial road name changes at an advertised public hearing during the first regular Board of County Commissioners in May 1991 and only upon written request at least two months prior to the meeting. In advance of the public hearing the Wayne County Planning Board shall review the proposed changes and make recommendations to the Board of Commissioners. The Planning Department shall submit any proposed changes to NCDOT for their approval. Written notice of such proposed name change shall be provided by Wayne County to the owners of record of all property with frontage on the road. A list of all property owners and their mailing addresses shall be provided by the petitioner to the Wayne County Planning Department at the time of the request.

b) After the initial public hearing the Board of Commissioners shall only consider substantial road name changes at an advertised public hearing during the first regular Board of Commissioners meetings in March. The procedure described in Section 2.4(a) shall apply to these meetings. In addition the petitioner shall be required to pay an application fee equal to 50 cents for each property owner along the road.

Section 2.5 New Roads Added to State System

Names for new roads to be added to the Department of Transportation secondary road system shall be reviewed by Wayne County following the guidelines of Section 405.7;of the Subdivision ordinance.

- a) **Subdivisions and Mobile Home Parks.** Proposed names for public roads or streets within subdivisions or mobile home parks shall be provided by the developer of the property and shall be reviewed during the plat review process.
- b) **Other Locations.** Proposed names for other new roads shall be provided by the affected property owners, or if applicable, by the fire department(s) where the road is located, and shall be reviewed prior to approval of the petition to add the road to the secondary system by the Board of County Commissioners.

Section 2.6 Road Name Signs

Except as required by the Wayne County Subdivision Regulations and Mobile Home Park Ordinance, Wayne County shall be responsible for installation and maintenance of road name signs at intersections of public secondary and primary roads. Such signs shall display the secondary road number and the official, adopted road name for each road at the intersection, and if necessary, any directional arrows or other markings. Existing road name signs already erected within subdivisions and mobile home parks shall be replaced by Wayne County or the developer with signs which meet the requirements of this ordinance when the existing sign is to be replaced.

ARTICLE III. NAMING AND SIGNING EXISTING PRIVATE STREETS

Section 3.1 Purpose and Intent

It is the intent of this Article to establish guidelines and a process for establishing the name and/or erecting a sign(s) for existing private streets or roads within Wayne County.

Section 3.2 Road/Street Name Guidelines

In general, private streets and roads shall be given a unique name to avoid duplication and confusion, particularly within the same geographic area of the County. Names which refer to landmarks, places, and natural features are preferable. If a proposed name is similar to another approved, official name, addition of first names or initials of a combination of names should be considered if a separate, distinct name is not available.

Section 3.3 Name Approval

- a) Proposed street or road names submitted by the affected property owners and shall be reviewed by the Planning Department in accordance with this section.

- 1) **Petition**. Any property owner desiring to name a street shall submit a petition on a form provided by Wayne County. An appropriate subdivision plat, record survey, or tax map illustrating all parcels or lots shall be provided. The petitioner shall be required to also submit the head of household name and mailing address for each dwelling on the street. A fee of 50 cents per household shall be submitted with the petition.
 - 2) **County Review**. The Wayne County Planning Department shall review the proposed name for the street or road against the County's official list of streets and roads, and shall determine acceptability of the name.
 - 3) **County Approval**. The decision regarding the proposed name for the private street or road shall be provided in writing to the contact person and the property owners as identified on the petition. Notice of approval shall also be provided to the U.S. Postal Service so that appropriate mailing addresses may be assigned.
- b) Proposed street or road names may be submitted by a Fire Department or any Wayne County Department and shall be reviewed and approved in accordance with Section 3.3(a)(2) and Section 3.3(a)(3).

Section 3.4 Signs

- a) **Sign Acquisition**. Upon approval of the road or street name, Wayne County will order sign(s), post(s), and appropriate hardware for each at intersection. Such signs will conform to County standards.
- b) **Sign Installation and Maintenance**. Road/street name signs shall be installed and maintained by the County.

Section 3.5 Name Changes

Upon approval of a name for a private road or street by Wayne County, any proposed name changes shall follow the procedure outlined by this policy.

Article IV ADDRESS NUMBERS¹

Section 4.1 Purpose and Intent

It is the intent of this article to establish guidelines and a process for assigning address numbers in Wayne County.

Section 4.2 Scope

The scope of this ordinance shall include the assignment of street numbers to residential, business and other property within the unincorporated areas of Wayne County. It shall also include the assigning of numbers to interior offices and rooms in existing or future houses, buildings or other structures.

Section 4.3 Definitions

The following words and phrases when used in this Article shall have the meanings respectively ascribed to them in this section.

- (a) Address Program Administrator – The Wayne County official charged with the administration of this article, including any authorized agent or delegate.
- (b) Building – A structure for the shelter, support, or enclosure of persons, animals, chattels, or equipment. When separated by division, walls from the ground up without openings, each portion of such building may be deemed a separate building.
- (c) Driveways – A private way, beginning at the property line of a lot abutting a public road, private road, easement or private right-of-way, giving access to a building, use or structure on that lot.
- (d) Road Address – The combination of numbers and road name assigned by Wayne County, which uniquely identify a particular building or lot.
- (e) Road – A public or private one-way or two-way area used for ingress and/or egress. Such area may be of various types including but not limited to frontage roads, rear access roads, roads with cul-de-sacs, and dead-end roads.

Section 4.4 Numbering System

- (A) The dividing lines of the Wayne County numbering system shall be based on a continuation of the numbering system established by the City of Goldsboro. The lines begin inside the City of Goldsboro at the intersection of Center and Walnut Streets shall be as follows:
 - (1) North along Center Street and the CSX right-of-way to Hooks River Road, then William Street and U.S. 117 North to the Wilson County line;
 - (2) East along Walnut Street to Stoney Creek, then Ash Street and U.S. 70 East to the Lenoir County line;
 - (3) South along Center Street and the CSX Railroad to Arrington Bridge Road, then U.S. 117 South to U.S. 117 Alternate then continued

¹ Article added September 1, 1991

- through Mt. Olive and following U.S. 117 Business to the Duplin County line;
- (4) West along Walnut Street to U.S. 117 Bypass, then along Grantham Street and U.S. 70 West to the Johnston County line.
- (B) Each parcel of land that has not been subdivided will be assigned a number for each 26.4 feet of road frontage. Numbers for lots in a proposed subdivision will be assigned by the Planning Department. Odd numbers shall be assigned to the west side of all north-south streets and even numbers on the east side. On east-west streets, even numbers shall be assigned to the south side of and odd numbers to the north side.

Section 4.5 Administrator

The Address Program Administrator will be responsible for the interpretation and administration of the Article including:

- (a) Assigning all numbers for properties and buildings.
- (b) Maintaining address records for each property and building.
- (c) Recommending change of existing addresses when necessary to facilitate sequential house numbers along a road.
- (d) Designating individual unit addresses within multiple housing units.
- (e) Informing the 911 Supervisor with appropriate telephone company, Wayne County Fire Marshal, Tax Supervisor, Board of Elections, Building Inspections, Environmental Control, the appropriate power company, and the appropriate post office of any change in the number to a building or property.

Section 4.6 Display of Road Address Numbers

- (A) It shall be the duty of every owner of improved property to display the official street number assigned pursuant to this Article at a conspicuous place.
- (1) The official address number must be displayed on the front of a building or at the entrance to a building, which is most clearly visible for the road during both day and night.
 - (2) If a building is more than seventy-five feet from a road, the address number shall be displayed at the end of the driveway of easement nearest the road which provides access to the building.
 - (3) Numbers indicating the address number of a single family dwelling shall be at least four (4) inches in height and shall be posted and maintained so as to be legible from the road.
 - (4) Numbers for multiple dwelling units and non-residential buildings shall be at least six (6) inches in height and shall be placed on the front of the building facing the road or on the end of the building nearest the road.
 - (5) Numerals must be of contrasting color to the background.
 - (6) Mobile home lots shall have sequential address numbers throughout the park. Each lot will have a separate address number assigned. The address number of each lot must be clearly displayed on the mobile home so as to be legible from the road.

- (B) The Administrator will have the right to authorize and approve alternative methods of displaying house numbers which meet the intent of the Article when strict adherence to these standards cannot reasonable be met.

Section 4.7 Assignment of New Numbers

- (A) The administrator shall notify in writing all owners of property to which a new road number has been assigned advising them of the new numbers officially assigned to such property, and that the new number must be displayed as provided in Section 4.6.
- (B) New numbers must be displayed within thirty (30) days following the receipt by the owner of written notice of such assignment.
- (C) If any property owner shall fail or refuse to comply with Section 4.6 and 4.7(B) of this Article, the Administrator shall have the authority, after giving fifteen days written notice to the owner, to remove or cause to have removed, any unofficial street number displayed on the property of such owner, and to properly display upon such property the official street number assigned thereto, all at the owners expense.

Section 4.8 Defacing Number

If shall be unlawful for any person to alter, deface, or take down any number placed on property in accordance with this article, except for repair or replacement of the number.

Section 4.9 Enforcement

- (A) No building permit shall be issued until an official house number has been assigned.
- (B) No certificate of completion shall be issued until address numbers are properly displayed.
- (C) Violations of this section shall be punishable in accordance with G.S. 153A-123.